

STETCHWORTH PARISH COUNCIL

Clerk: Mrs. Karen Peck
Email: clerk@stetchworth.org

ANNUAL MEETING OF THE PARISH COUNCIL

Notice of Meeting to be held on Tuesday 20th May at The Ellesmere Centre (Gredley Room) at 7.30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

Karen Peck

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Karen Peck – Clerk to Stetchworth Parish Council
12th May 2025

200525/1	Election of Chairman & Signing of Declaration of Acceptance of Office form.		
200525/2	Election of Vice-Chairman.		
200525/3	To receive & approve apologies for absence.		
200525/4	To Receive Declarations of Pecuniary and non-Pecuniary Interest Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.		
200525/5	Open Forum for Public Participation An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.		
200525/6	To Approve the Minutes of the Meeting held on 14th April 2025		
200525/7	Council business		
	a) Annual Play Area Inspection Report and works required b) Clearance of signage for safety purposes		
200525/8	The Ellesmere Centre		
	Ellesmere Centre Report.		
200525/9	District & County Councillors' Reports		
20525/10 (a)	Finance - to approve accounts for payment:		
	Ref:	Payee/Item	Total
	(1)	ROSPA – Annual Inspection	£211.20
	(2)	TBM – Renewal of ESET for 1 year	£33.75
	(3)	Stetchworth Church Council - Portaloo	£38.40
	(4)	RH Landscapes – Grass Cutting April	£312.00
	(6)	SSE – Street Light Energy	£144.82
	(7)	S& J Accountancy Services	£90.00
	(8)	CAPALC – Affiliation Renewal	£380.86
	(9)	HMRC, Staffing and Expenses	TBC
	(10)	The Ellesmere Centre - hire	£12.00
(b)	To note monies received: - <ul style="list-style-type: none">East Cambs District Council Precept 2025/26 1st Instalment £10039.50		
(c)	To approve and adopt Standing Orders		
	To approve and adopt Financial Regulations		
	To approve the Standards and Code of Conduct for Members		
	To approve the Councils Policies and Procedures, including the adoption of General Power of Competence		
	Internal Audit Report 2024/25 to be accepted and approved		
(d)	AGAR 24/25: External Audit Certificate of Exemption to be approved		
	AGAR 24/25: Annual Governance Statement 2024/25 to be approved		

(e)	AGAR 24/25: Accounting Statements 2024/25 to be approved
(f)	Appointment of Internal Auditor 2025/26
200525/12	Planning
(a)	<u>To receive planning application decisions and tree works:</u> 25/00070/FUL 9 High Street, Stetchworth – APPROVED Construction of side porch, rear single storey extension, conversion of outbuilding into habitable room. 25/00071/FUL 11 High Street, Stetchworth – APPROVED Construction of side porch and single storey rear extension, conversion of existing outbuildings into habitable room 25/00020/FUL Newmarket Equine Hospital, Cambridge Road, Newmarket – PENDING DECISION Extension to equine hospital to accommodate CT Scanner
(b)	<u>To consider planning applications received:</u> None
200525/13	Date of Next Meeting & Matters for Future Consideration Next meeting 17 th June 2025 7pm